

Environmental Education Non-School Grant Application Guidelines



Woodford County Conservation District

180 Beasley Road

Versailles, KY 40383

Phone: 859-873-4941 or 873-0801

woodfordcd@gmail.com

The Woodford County Conservation District offers the opportunity to apply for Environmental Education Grants on a limited basis. Up to \$500 grants will be awarded.

The guidelines for the grants are as follows:

- Grant money must be spent within the following fiscal year (July 1st – June 30th) of receipt of the grant. (Please have receipts in by June 15th.)
- If circumstances forbid the spending within time frame notify in writing the Conservation District by June 15th. Please include the reason for non-compliance.
- Teachers need prior approval by Woodford County Board of Education before applying for grant and must follow guidelines from Board of Education.
- Grant money will be distributed on a reimbursement basis after receipt of invoices.
- Any items purchased with the grant money must be maintained/secured on school property or properties of applying agencies for grants.
- Written descriptions and pictures of the project need to be submitted at completion or no later than June 15th. Recipients may be asked to make a presentation at a Woodford County Conservation District event.
- Grant recipient must have previously attended at least a workshop, resource fair, Earth Day celebration, annual farm tour or any other event sponsored by the Woodford County Conservation District as participant or presenter.
- Incomplete forms are ineligible.

Deadline: March 15th

Environmental Education Non-School Grant Application Form



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Application #: 2017-2018 - _____

Deadline: March 15th

School or Organization: _____

Contact Person: _____

Phone: _____ Email: _____

What event sponsored by the Woodford County Conservation District did you attend as participant or presenter? _____

Target Audience: _____

Have you received a grant from the Woodford County Conservation District in the past? _____ If so, when & please describe. _____

Have you applied for other funding? _____ If so, please describe. _____

Would you complete this project if you did not receive grant? _____

Amount requesting \$ _____

Description and detailed budget breakdown of how grant money will be used. (Please attach to this form.)